

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Tuesday 4<sup>th</sup> May 2021** held virtually via Zoom at **6.30pm** (to comply with Government Covid Regulations).

*Amanda Broadhurst, Parish Clerk*

**Public Discussion** (*To be at the end of the meeting if time allows*)

## AGENDA

### 1. Present

### 2. Apologies for absence

*Cllr Powell*

### 3. Election of Chairman & Vice-Chair

### 4. Minutes of the last meeting

Parish Council Meeting 25<sup>th</sup> January

### 5. Declaration of Interests

- Changes to the Register of Interests
- Declarations of Pecuniary Interest
- Requests for Dispensation

### 6. Review of Committees, Working Parties and PC Representatives

### 7. Planning

#### 7.1 Planning Decisions - Outstanding with MBC

20/505211/TPOA - Hayman, Pilgrims Lakes

TPO Application to fell 2x (G1 & T1) Ash trees and remove stump grind

*HPC Recommendation: **Will support view of Tree Officer***

20/506139/TPOA - Ardacy, Pilgrims Lakes

TPO application to fell one Ash tree; remove dead wood from one Ash tree; fell one Horse Chestnut

*HPC Recommendation: **No objection***

21/500406/FULL - The Barn, Fairbourne Lane

Conversion of existing barn to a dwelling, including erection of a single storey side extension, balcony to first floor and a detached garage and workshop and creation of a new access from private lane. Demolition of existing outbuildings

*HPC Recommendation: **No objection***

21/500407/LBC - The Barn, Fairbourne Lane

Listed Buildings Consent for conversion of existing barn to a dwelling, including erection of a single storey side extension, balcony to first floor and a detached garage and workshop and creation of a new access from private lane. Demolition of existing outbuildings

*HPC Recommendation: **No objection***

21/500786/FULL - Pilgrims Retreat, Hogbarn Lane

Retrospective application for a material change of use of land for use as a caravan site including engineering works to create pitch to the south of the site

*HPC Recommendation: **Decision should be made by MBC Steering Group (Concerns raised)***

21/501279/FULL - 4 Mills Court

Erection of a first floor side extension, front porch and conversion of garage to habitable space

*HPC Recommendation: **Refusal***

21/50190/FULL - 10 Church Lane

Demolition of conservatory and rear extension. Erection of front porch and part single, part two storey rear and side extension

*HPC Recommendation: **No objection***

21/501291/FULL - 11 Baldwin's Place

Creation of a dropped kerb for disabled access

*HPC Recommendation: **No objection***

21/501777/OUT - The Rectory, Church Road

Outline application for the retention of existing dwelling and erection of 4no. dwellings (access being sought)

*HPC Recommendation: **Currently with the Planning Committee***

21/501915/FULL - 11 Horwood Way

Erection of a single storey rear extension

*HPC Recommendation: **No objection***

## 7.2 Planning Decisions - Applications Approved

20/505770/FULL - Vine House, East Street

Erection of a single storey rear extension to existing garage, to incorporate self contained annex for family member

20/505940/FULL - 44 Chippendale Drive

Conversion of the loft with rear dormer and roof lights to the front. Erection of a single storey rear extension to the existing garage together with loft conversion with front dormer and rear roof light

21/500190/FULL - The old Dairy, Greenway Forstal

Demolition of conservatory and erection of single storey extension with catslide roof and 2no. dormers

21/500370/TPOA - 5 Pilgrims Lakes

TPO Application - Fell 1 no. Ash tree identified as T37. Ash tree has been in decline over the past 3 years and the climbing inspection has identified areas of decay and dieback throughout the crown

20/503651/FULL - River Wood, Chegworth Lane

Construction of 6no. one bedroom tourist lodges. (Resubmission of 19/500305/FULL)

21/500553/FULL - Spanesi Automotive, Station Approach

Erection of a two storey side extension to existing industrial unit to provide a showroom with covered open car parking area beneath and enclosed fire escape staircase, with improved landscaping and cycle parking provision

## 7.3 Planning Decisions - Applications Refused

21/500325/FULL - Plot 100 Stede Hill

Change of use of land to equestrian and associated development including hardstanding, fencing and erection of stables (part retrospective)

## 7.4 Other Planning Issues

## 8. Environmental

### 8.1 Recommendations from the Environmental Committee:

(No meeting has taken place)

### 8.2 Other Environmental Matters

- Bench in Cutbush Close

## 9. Finance

### **Balance at bank**

Current account	(as at 31st March 2021)	£ 2,500.00
Business Reserve Account	(as at 31st March 2021)	£133,590.13
Nationwide Business Saver	(as at 31st March 2021)	£ 84,440.87

### Other Finance Matters

#### 9.1 **Annual Return of Accounts and Audit 2020/21 - To approve** (All items previously circulated)

9.1.1 Annual Accounts for 2020/21

9.1.2 Internal Audit Report & Recommendations

9.1.3 Annual Governance Statement 2020/21

9.1.4 Accounting Statement 2020/21

9.2 Income and Expenditure spreadsheets

#### 10. Highways - To receive a report - *Cllr J Sams*

- Church Road Footpath - *Cllr T Sams*
- A20 - Speed, Noise & Pollution - *Cllr Roots*

#### 11. Glebe Medical Centre Lease - *Clerk*

#### 12. Covid-19 (Coronavirus) Emergency Powers - *Clerk*

#### 13. Annual Subscription to KALC - *Clerk*

#### 14. Annual Subscription to ACRK - *Clerk*

#### 15. Parish Council Decisions (Approved Virtually since January 2021 Meeting) - *Clerk*

- Resident request to continue fence line along Parish Council land to improve privacy. (All works to be commissioned and paid for by resident) - **7 in favour, 1 abstention (interest)**
- Request to move North Downs Walk Glebe field hire to 8<sup>th</sup> August and hold the whole event on there as the VH is unavailable - **10 in favour**
- Repairs required in the play area at a cost of £450 - **9 in favour**

## 16. Future Events

### 17. Items for Future Consideration

- Santa's Grotto - *Cllr Griffiths*
- Climate Change - *Cllr T Sams*

## 18. Date of Next Meeting - TO BE CONFIRMED

*Members of the public are reminded that they are, as always, permitted to attend Parish Council meetings. This meeting is to be held using the Zoom meeting software, so attendees will need the code and password to be able to join. Anyone wishing to do so should contact the Parish Clerk (harrietshampc@aol.com), for these details.*