

Harrietsham Parish Council Environmental Committee

Minutes of the Environmental Committee Meeting held on Thursday 19th November 2015
in the Parish Office Committee Office starting 7:30pm

1. Present: Cllr Glenda Dean, Cllr Ken Kay, Cllr Michael Williams,
2. Apologies: Sharon Amos. Member of the public: David Oversby
3. Minutes of the previous meeting were approved as signed. Proposed by Cllr Dean and seconded by Cllr Williams. All in favour.
4. Matters Arising:
 - 4.1 Nothing to mention.
5. No Declarations of Interest declared.
- 6 Review of Amenities Contracts
 - 6.1 Amenities Contracts 1- 6 were discussed at length. Invitation to tender reworded to include penalties and set rules of payment.
 - 6.2 Decision for an additional Contract number 7 for Teers Field will discussed with input from Councillors Janetia and Tom Sams at the next Parish Council meeting scheduled for 25th November 2015.
- 7 Glebe Field Update
 - 7.1 Decision to leave the mounds until Spring 2016 which will allow them to settle down before a contracted digger is scheduled to shape the mounds. Once completed, seeds will be sown. Advice was freely given by an auticultural specialist. Proposed by Cllr Dean and seconded by Cllr Williams. All in favour.
8. Woodland Walk Clearance Update
 - 8.1 Date to be scheduled for the clearance of dumped waste. Cllr Williams has found a company who will burn the waste at a much lower price saving the Council in the region of £525. Proposed by Cllr Dean and seconded by Cllr Kay. All in favour.
- 9 Teer's Meadow ongoing Maintenance
 - 9.1 Discussions held regarding Teers Meadow and general upkeep. No recommendations or decisions made so deferred for further Council discussions. Proposed by Cllr Dean and seconded by Cllr Kay. All in favour.
- 10 A20/CTLR Site consideration, open space.
 - 10.1 Recommendation to make this additional space available as Allotments. Will review the new proposed allotment charges once confirmed. No plans to increase the old allotment charges at this point. Proposed by Cllr Dean and seconded by Cllr Williams. All in favour.

11. Hanging Basket Competition.

11.1 Harrietsham 2016 Hanging Basket completion was discussed at length with Daivid Oversby to agree certain formalities. Hanging Baskets must be displayed on the front of the property. Entry Forms will be open to all Parishoners. The Harrietsham Gardening Society will arrange for a Judge, which will take place towards the end of July or beginning of August. In addition a Silver Salver Trophy will be awarded to the winner which will be considered as an annual presentation depending on the success of the competition. The Gardening Society have agreed to contribute 50% towards an anticipated costs, circa £100.

Proposed by Cllr Kay and seconded by Cllr Dean. All in favour.

10. Items for discussion at the next Meeting

10.1 Items numbered 6.2 will be further discussed.

10.2 Reflectors for the replaced bollard outside the West Street shop has no reflectors. Tom Sam's to be contacted by Cllr Williams to ask if he has the old reflectors or whether the contractor forgot to install them.

11. Date of next meeting – 21st January 2016

12. Meeting closed at 21:35hrs.