

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on **Wednesday 29<sup>th</sup> November 2023** in the **Booth Hall** at **7.30pm**

*Amanda Broadhurst*  
**Mrs A Broadhurst**  
**Parish Clerk**

Public Discussion

## AGENDA

### 1. Present

### 2. Apologies for absence

Cllrs T & J Sams, Cllr T Griffiths

### 3. Minutes of the last meeting

Parish Council Meeting 25<sup>th</sup> October 2023

### 4. Declaration of Interests

- Changes to the Register of Interests
- Declarations of Pecuniary Interest
- Requests for Dispensation

### 5. Planning

#### 5.1 Planning Decisions - Outstanding with MBC

23/504452/OUT - Highways, Ashford Road

Outline application (with all matters reserved except access) for the erection of 1no. dwelling, including demolition of existing outbuilding and erection of car barn

*HPC Recommendation: **No Comment***

23/504443/FULL - Land at Oakland Place, Greenway Forstal

Stationing of 2no. static caravans for Gypsy and Traveller use

*HPC Recommendation: **Refusal***

23/504003 - 27 Chippendale Drive

Proposed rear and side extension, extending garden and relocating the fence

*HPC Recommendation: **No objection***

23/504725/REM - The Rectory, Church Road

Approval of Reserved Matters (Appearance, Landscaping and Scale being sought) for the retention of existing dwelling and erection of 4no. dwellings, with associated refuse and cycle storage, parking, landscaping and biodiversity enhancements, pursuant to Outline application 21/505816/OUT allowed on appeal.

*HPC Recommendation: **Currently with Planning Committee***

#### 5.2 Planning Decisions - Applications Approved

23/502438/FULL - Pilgrims Lodge, Stede Hill

Conversion of garage to annex ancillary to the main dwelling. (Resubmission of 22/504464/FULL)

23/504191/FULL - The Yew Trees, Marley Road

Erection of a single storey front extension, part single, part first floor side extension and insertion of dormers and rooflights

#### 5.3 Other Planning Matters

### 6. Environmental

#### 6.1 Other Environmental Matters

- Allotment Rent Increase 2024/2025

### 7. Finance

#### Balance at bank

Current account	(as at 31st October 2023)	£ 2,500.00
Business Reserve Account	(as at 31st October 2023)	£216,096.93
Nationwide Business Saver	(as at 31st October 2023)	£ 86,098.95

#### Unpaid invoices

None

**7.1 Income & Expenditure Spreadsheets**

**7.2 Minutes of the F&GP Meeting held 9<sup>th</sup> November 2023**

**7.3 Recommendations from the F&GP Committee:**

- **Grants & Donations:**  
Harrietsham in Bloom - £100  
Harrietsham Fish Scheme - £1,000  
Harrietsham Lawn Tennis Club - £500 (payable April 2024)  
St John the Baptist Church - £1,304  
Friday Coffee Morning - Hall Hire Fee for 2024/2025  
Candlelit Memories Event - Up to £100  
(Hall Hire Fee (£60) & expenses with receipts up to £40)
- **To Approve Reviewed Key Documents:**  
Financial Regulations  
Risk Assessments  
Asset Register  
Investment Policy

**7.4 Other Financial Matters**

- Knit, Crotchet & Craft Group Donation Request - £30 a month hall hire fee (£360)

**8. Highways - To receive a report - *Highways Group***

**9. Santa's Grotto - *Cllr Griffiths***

**10. 80<sup>th</sup> Anniversary of D-Day/Big Lunch - *Cllrs T Sams & Griffiths***

**11. To Approve Reviewed Standing Orders - *Clerk***

**12. To Approve Biodiversity Policy - *Clerk***

**13. To Approve Unauthorised Encampment Policy - *Clerk***

**14. Membership of the Communications Group - *Clerk***

**15. Future Events**

**16. Items for Future Consideration**

**17. Date of Next Meeting - Wednesday 31<sup>st</sup> January 2024 at 7.30pm in the Booth Hall**

*(No meeting in December)*