

# HARRIETSHAM PARISH COUNCIL

I hereby give notice that the Parish Council Meeting of Harrietsham Parish Council will be held on Wednesday 26<sup>th</sup> January 2022 in St John the Baptist's Church at 7.30pm

Please **do not** attend the meeting if you have any of the following symptoms:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell

As the meeting is indoors, the Parish Council would encourage the use of face masks/coverings.

*Amanda Broadhurst, Parish Clerk*

Public Discussion (15 minutes allowed)

## AGENDA

1. Present
2. Apologies for absence
3. Minutes of the last meeting  
Parish Council Meeting 24<sup>th</sup> November
4. Declaration of Interests
  - Changes to the Register of Interests
  - Declarations of Pecuniary Interest
  - Requests for Dispensation

### 5. Planning

#### 5.1 Planning Decisions - Outstanding with MBC

21/500786/FULL - Pilgrims Retreat, Hogbarn Lane

Retrospective application for a material change of use of land for use as a caravan site including engineering works to create pitch to the south of the site

*HPC Recommendation: **Decision should be made by MBC Steering Group (Concerns raised)***

21/502369/FULL - Pilgrims Retreat, Hogbarn Lane

Retrospective change of use of land to a caravan site, including the siting of 84no. residential caravans

*HPC Recommendation: **Refusal***

21/506428/FULL - Stable Oak, Holm Mill Lane

Installation of mesh fencing to boundary (retrospective)

*HPC Recommendation: **No objection***

21/506514/FULL - The Old Dairy, Greenway Forstal

Conversion of existing swimming pool outbuilding into a granny annex incorporating access ramp, new pitched roof and alterations to fenestrations

*HPC Recommendation: **No objection***

21/506881/FULL - The Fir, Ashford Road

Erection of a first floor extension to existing garage, including two storey side extension, to form new studio and home office for incidental use to dwelling

*HPC Recommendation: **No objection***

21/506821/FULL - Land South of A20

Residential development comprising 58no. new dwellings with access road to A20 with associated parking, including electric charging points, cycle storage, landscaping, refuse & recycling facilities and children's play area

*HPC Recommendation: **Currently with Planning Committee***

#### 5.2 Planning Decisions - Applications Approved

21/503840/TPOA - Rivendell, Ashford Road (Lesser works approved)

TPO Application for 1x Cedar (T2), 1x Sycamore (T3) and 1x Sycamore (G2). Cut branches on side of neighbours fence at no. 4 Downlands

21/504413/FULL - Alegria, 6 Baldwins Place

Extension of existing dropped kerb

21/505622/FULL - 40 West Street

Erection of part single storey, part two storey rear extension

21/505924/FULL - 2 Shrubwood Close

Erection of porch with front canopy. Erection of first floor side extension above existing car port and erection of two storey side extension to the rear of existing car port.

21/505872/FULL - 6 Forge Meadow

Installation of 3no. Velux windows to roof, external insulated render to external walls and creation of a dropped kerb to allow parking of a smart car or motorcycle

21/505873/FULL - 7 Forge Meadow

Conversion of loft into habitable space with roof alterations, including creation of gable, insertion of front and rear rooflights and application of external insulated render to external walls

### **5.3 Planning Decisions - Applications Refused**

21/504810/FULL - School House, Ashford Road

Erection of four detached dwellings with associated access and parking

21/503384/FULL - School House, Ashford Road

Retrospective planning application for temporary siting of a caravan and security hoarding to front of property for a period of 12 months

20/505211/TPOA - Hayman, Pilgrims Lakes

TPO Application to fell 2x (G1 & T1) Ash trees and remove stump grind

21/505816/OUT - The Rectory, Church Road

Outline application for the retention of existing dwelling and erection of 4no. Dwellings (access being sought) Resubmission of 21/501777/OUT

### **5.4 Planning Decisions - Applications Withdrawn**

21/506127/TPOA - 5 Pilgrims Lakes

TPO application to fell One Yew to ground level

### **5.5 Other Planning Matters**

## **6. Environmental**

### **6.1 Minutes of the Meeting held on 21<sup>st</sup> January**

### **6.2 Recommendations from the Environmental Committee - *Amenity Manager***

- Awarding of Amenity Contracts
- Relocation of bench on the Glebe Field
- Erection of Shed in Parish Office Garden
- Renewal of Gate into the New Burial Ground
- Brogdale Tree Pruning

### **6.3 Other Environmental Matters**

- Saxon Place Open Space
- Requested Donation for Remembrance Trees
- Anna Outdoors - Educational Events in Teers Meadow

## **7. Finance**

### **Balance at bank**

Current account	(as at 31st December 2021)	£ 2,500.00
Business Reserve Account	(as at 31st December 2021)	£208,955.21
Nationwide Business Saver	(as at 31st December 2021)	£ 84,440.87

### **Unpaid invoices**

### **Other Finance Matters**

### **7.1 Income and Expenditure spreadsheets**

### **7.2 Minutes of the Meeting held on 13<sup>th</sup> January**

### **7.3 Recommendations from the F&GP Committee:**

- Budget 2022/2023 including the Precept: £132,197.02, holding the Band D property charge of £95.47 per annum. (No change in the Parish element of the council tax for each resident.)

### **7.4 To Ratify Decision for Harrietsham Brownie's Grant Request (£250 towards census fee, badges & equipment)**

## **8. Highways - To receive a report - *Cllr J Sams***

- **Ashford Road & Church Road Issues - *Cllrs T Sams & Roots***
- **Lorry Watch - *Cllr T Sams***
- **Proposed 20mph Speed Limit for West Street & Surrounding Roads - *Clerk***

## **9. Scheme of Delegation - Emergency Powers for Clerk & RFO - *Clerk***

## **10. Santa's Grotto - *Cllr Griffiths***

## **11. VHT Representative Vacancies - *Clerk***

## **12. Staffing Committee Vacancy - *Clerk***

13. Climate Change Working Party - *Clerk*
14. Climate Change - *Cllr T Sams*
15. Use of the Glebe Field for the North Downs Walk (Sunday 12<sup>th</sup> July 2022) - *Clerk*
16. Parish Cluster Meeting - *Cllr Powell (To be deferred)*
17. LOLER Reports for Parish Office Lift - *Clerk*
18. Annual Parish Meeting - *Clerk*
19. CPRE Annual Subscription - *Clerk*
20. Future Events
21. Items for Future Consideration
  - Queens Platinum Jubilee Celebrations (Beacon, Piper & Big Lunch) - March Agenda
22. Date of Next Meeting - Wednesday 23<sup>rd</sup> February 2021 at 7.30pm in St John the Baptist Church

*The Parish Council will then close the meeting briefly before moving into a Closed Part II Confidential Session*

23. Medical Centre - *Clerk & RFO*